Agents, Join the Ameritas Portal

View and manage your business at your convenience

Register for the Ameritas producer portal for 24/7 access to your block of business and commission statements.



Get started

1. Go to producerportal.ameritas.com.
2. Click Register.
   a. **Name:** If you are assisting an agent, please register using your own name.
   b. **Agent/Agency ID:** The Agent ID is in your email notice. To access commissions paid to an agency, you must register with your Agency ID instead.
      i. **Use the last 5 characters of your ID when registering**
   c. **ZIP Code:** Enter your Business ZIP Code.
3. Create User ID, verify email address, and finish creating your account.
   a. **Email:** Separate email addresses are needed for each registration.



What you'll find

- Set up EFT commission payments (if applicable).
- See your block of business.
- View and download commission statements (if applicable).
- Order ID cards, send a secure email with ID cards attached, or email instructions on how to access ID cards online.
- Quick links to help find a dental provider or review network listings.



Want help?

- **Portal:** Producer Portal Support Team can help with portal functionality and navigation questions. If you need help registering, call 855-517-5307, option 4, or email producerportalsupport@ameritas.com. Once you've registered and logged in, a chat feature is available from 8:30 a.m. - 4 p.m. Monday - Friday (Central Time).
- **Product:** For questions about individual product details, you can use the chat feature on myplan.ameritas.com to talk to a member of the sales connect team. They are also available by phone and email at 888-336-7601 or salesconnect@ameritas.com.
- **Member account:** Contact the administration team at 800-300-9566, option 3, or cs@ameritas.com for help with client account, billing, and payment questions.

Ameritas Life Insurance Corp.
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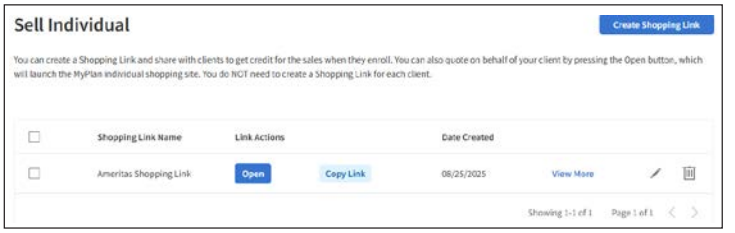
For Producers only.

Tips for managing your individual business.

Access your individual dental and vision shopping link

Once you are logged in to the portal:

1. Click on the blue Quote Individual button (upper right side of dashboard)
2. Go to your shopping site by clicking the blue Open button, or copy your shopping link by clicking on the blue Copy Link button.



Share your Ameritas shopping link

- Hyperlink content within your emails and on your website to link to your unique URL
- Make your logo on websites clickable so it opens your shopping link
- Create a QR code using the QR generator of your choice
  - For example, qr-code-generator.com

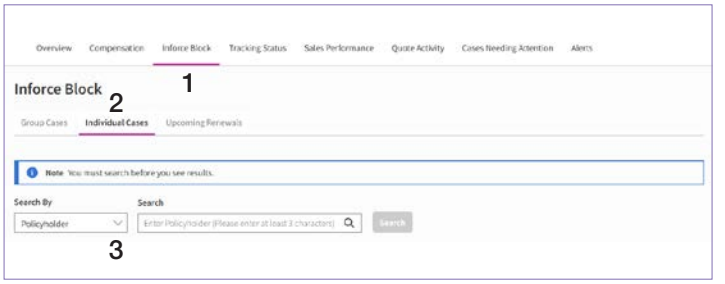
Share specific plan designs and rates

1. Go to your shopping site, enter the prospect's ZIP Code, and answer the plan coverage questions
2. Select the Compare box next to the plans you want to share or compare
3. Click the blue Compare Plans button
4. Choose to download or share the comparison
   a. If sharing, enter the prospect's email address and it will appear from your email address

Find your individual cases

Once you are logged in to the portal:

- View alerts when new cases are issued (within 24 hours of enrollment)
- Customize your dashboard with filters for individual and group business
- Under the Inforce Block menu (1), go to Individual cases (2), and search for policyholders (3)
  - Only the first three characters are needed to search, so you don't need to perfectly match the name they used at enrollment or their policy number.



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